**MINUTES OF THE MEETING OF GRAFHAM PARISH COUNCIL HELD ON TUESDAY 13 NOVEMBER 2018**

 **IN THE VILLAGE HALL**

Present: Mr Philip Allingham, Mr Ian Gardener Mr David Russell. Cllr Peter Downes was also in attendance

The meeting of the Parish Council was convened at 7.30pm.

**18/068 Public Forum**

Two members of the Speedwatch team attended to update the Council on their activities. A copy of a report issued by the Forcewide Watch Co-ordination Officer – Speedwatch and Neighbourhood Watch was provided to the Council. This report is appended in full to these minutes. It was noted that the monitoring unit which is installed on Breach Road is not in the optimum position as it will be monitoring traffic which is compelled to slow down on the approach to the double bend into Buckden Road. A review by the A14 team of the monitoring results is expected.

The speedwatch team were congratulated on their work and were encouraged to continue. On 27 November at 8.30 in the village hall, the Casualty Reduction Officer will be attending a meeting of the Speedwatch team and interested residents.

The report presented by Cllr Downes is appended in full to these minutes.

**18/069 Apologies for absence**

Apologies were received from Cllrs Darren Tysoe, Al Watson and Roy Harrold.

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**18/070 Councillors’ Interests**

None were declared

**18/071 Minutes of the previous meeting**

The minutes of the meeting held on 9 October 2018 were approved and signed.

**18/072 Matters arising**

1. The grant application to Sport England for the resurfacing of the all-weather facility requires a considerable amount of paperwork to be completed and the Parish Council may have to fund the work to be done prior to the receipt of the grant. The sequencing of events leading to the starting of the work, the issuing of an invoice and settlement of that invoice is subject to the requirements for evidence by Sport England of the work done. Cllr Allingham and the Clerk to complete all information as required as quickly as possible.
2. The Council have received the resignation of Ms Claire Hodder from the Council for personal reasons. Clerk will inform the District Council and prepare for a co-option unless there is from residents for an election.
3. Cllr Ian Gardener agreed to manage the co-ordination of the Neighbourhood Plan for Grafham.
4. Speedwatch signs are on order but may take up to 3 months to be delivered.

**18/073 Waste bin –Church Road**

There has arisen some confusion over the ownership of and responsibility for the litter bin sited by the village sign on Church Road. The bin had been unemptied prior to the intervention of the Parish Council earlier in the month. The District Council asserted that the responsibility for emptying this bin is that of the Parish Council. However, the District Council has always emptied it and will now only do so on payment of an annual charge. It is difficult to understand how the bin could have been emptied over the years if the District Council did not do it, but the has never been an occasion where the Parish Council has done this. Clerk to continue the dialogue with the District Council to resolve the issue.

**18/074 Local Highways Initiative presentation**

The meeting for the discussion of the Local Highways Initiative is set for 10 December 2018. Data gathered by the monitoring unit and the Speedwatch team will be [resented by Cllr David Russell by handout or by Powerpoint presentation. This will mostly consist of evidencing the increase in traffic during road closures and the average speed in a 30mph zone to be shown at 35 – 38 mph.

**18/075 Banking**

1. The following outstanding accounts were presented for payment and were authorised
* Clerk's fees for October 2018 £ 244.50
* Village Hall Management Committee – waste disposal £ 396.00
* Grafham Community Shop £ 250.00
* PKF Littlejohn – audit fee £ 240.00
* Community Action Suffolk – insurance renewal £ 842.70
1. The financial report at 31 October 2018 showed a balance of funds at £19,903.84

The sum of £6,000 has been ring-fenced for contribution towards the resurfacing of the all-weather sports pitch.

1. The Clerk presented the proposed budget for 2019-20. The estimated precept requirement for the year will be £14000. The budget was accepted unanimously.

**18/076 Other Items for information only**

Cllr Ian Gardener agreed to contact our contact at Cambridgeshire Highways to discuss the state of verges and overhanging hedges along Brampton Lane.

Cllr Russell put forward his abbreviated CV for the attention of other members of the Council and It was agreed that each councillor would provide similar information in order that issues might be directed at Councillors with relevant experience or qualification.

There being no further business the meeting closed

The date of the next meeting is 11th December 2018.